



## **General Information**

**School Rules** - To ensure safety of pupils and the orderly running of the school.

### **A What you must always try to do**

- 1 Pupils must behave at all times in a manner which shows due concern and consideration for others.
- 2 Pupils must behave, at all times, in a manner which maintains the quietest school tone and presents the finest possible image of the school.
- 3 When inside the school buildings, pupils must move about in a quiet orderly way.

### **B What you must not do**

- 1 Pupils must not behave in any way which can be a danger to themselves or others. They must never throw sticks or stones or other dangerous objects.
- 2 Pupils must not behave in any way which is likely to cause damage to any part of the school buildings, equipment or surrounds. They must not climb walls or fences or break down trees. They must not write on desks or otherwise damage furniture or equipment.
- 3 Pupils must not run, play or make excessive noise in the corridors, classrooms or other indoor areas.
- 4 Pupils must not bring knives or other dangerous objects to school.
- 5 Having arrived at school pupils may not leave the school grounds until the end of the school day without the prior permission of a teacher or midday supervisor.
- 6 Pupils may not eat food other than their fruit at morning break and their lunch at lunchtime.
- 7 Children must not be inside school unless supervised by a teacher.

**Special Rules for the Hall in an attempt to keep the floor clean as pupils have to sit on it every day at Assembly and for PE and Movement lessons.**

Pupils may enter the School Hall only:

- i) for morning Assembly
- ii) for class lessons in the Hall
- iii) with the permission or on the instructions of a teacher.

Special Rules for the Playground and Grassed Play areas for safety, to avoid excess mud in school and to prevent the grass being worn off all areas.

- 1 Tennis-ball sized balls only may be used on the hard-surface playground.
- 2 Ice slides must never be made on the paths or playgrounds.
- 3 Three grass areas may be used for play but only when the ground is fit and the green board is showing. These are:
  - i) The School Field - entry and exit via the Wing playground.
  - ii) In front of the KS1 classrooms and playground.
  - iii) The grass area between the large playground and the Hall

Pupils may not walk on these grass areas when the red boards are showing and they may not walk on any other grassed area at any time without the permission of a teacher other than to retrieve a ball.

Children's entry and exit of school

Children need to enter and leave the school grounds in the safest possible manner.

- 1 Children entering and leaving the school via the parent's car park may do so using the two gates that join the car park to the school. Children should walk around the school building and not take a shortcut through the building.
- 2 Children entering the school from the main drive (coach children) should walk up the path and enter the playground via the gates by the lower corridor classrooms. Children using the coach at the end of the school day must line up on the footpath by the year 2 classes, inside the fenced area, and wait until the member of staff on duty leads them down to the coach. In wet weather children may line up under the covered walkway by the side of the hall and wait for the duty member of staff to lead them down.
- 3 No child should enter or leave the school by the main entrance.
- 4 The top car park gate is locked at 9 a.m. Pupils arriving at school after this time should use the lower car park gate, nearest to the front of the school.